

UUCOV

Board of Trustees Meeting

Meeting held at Waters Hall on November 10, 2015

Call to Order

The Board President, Joel Morrison, called the meeting to order at 9:30am, followed by a check in time.

The Board Secretary, Erin Fangboner, called the role of voting board members.

Present at the meeting were Joel Morrison, Earl Braumruck, Peter Hurley, Dave Lyons, Bill Dowling and Erin Fangboner

Absent was Marian Fox

Present, also, was Nonvoting ex-officio member, Khleber Van Zandt, Minister.

The President declared that a quorum of voting board members was present, as defined in the bylaws

Approve of Minutes

The minutes of the board meetings held on August 11, September 13 and October 8 were not yet available due to transcribing issues. These are being resolved and the minutes will be completed and provided to the members before the next meeting for review and approval.

Monthly Reports and Correspondence

President's Report

Joel has sent a communication to the Coordinating Council team leaders requesting a budget projection for next year along with instructions on how to develop it.

Joel has received some feedback from individuals who expressed concern that they were not included in the "Next Step" activities. He explained to them the selection process.

Joel has reviewed the preceding two years of minutes and identified two items that he has placed on the agenda under New Business that warrant discussion and decision.

Treasurer's Report

Peter presented the treasurer's report for October.

We had \$9,288 in budgeted income and \$17,262 in budgeted expenses during the month.

There were no unusual expenses during the month.

The end of September marks the one half of the year and our income and expenses appear to be on track. Our pledge income is at 60%, our overall income is at 55% and our expenses are at 45%.

We are still waiting for our reimbursement from Florida Power and Light.

During the month \$5,000 was transferred from our reserves to cover operating expenses and it looks like additional money may need to be transferred this month if we don't get the rebate.

Acceptance of the treasurer's report, moved by Earl and seconded by Bill, was approved.

Minister's Report.

Rev. Khleber reviewed his activities during the past month, which included a memorial for Dan Gold.

He raised concern regarding two items requiring attention. One was the Annual Meeting and the two services occurring together. The other was the custodial position for Erin as either employee or contact base.

Coordinating Council Report

Earl reported that the operation of the 11 teams seem to be going well.

They are working on budget development and reviewing policies and procedures relevant to their area for any necessary change.

Other Reports and Informational Items

Family Promise Report

Rev. Khleber felt the weeklong project went well overall. A debriefing session with 20 of the volunteers brought up several addressable issues.

He felt that there would be probably other issues during the next session in December but expressed confidence that the operation would continue to improve over time.

Solar Sanctuary Report

Solar by Harriman's, Inc. has submitted a report to the FPL documenting that the Sanctuary solar system meets all requirements and should be approved immediately as required by the governing statutes. The company is also perusing the issue through the owner's informal contacts with FPF executives as well as formally through his position on the State Utilities Board.

Although all express frustration regarding the several months delay, which is costing us \$400 or more in lost savings monthly, it is expected that Harriman will successfully resolved this soon.

Next Steps Weekend

Mark Ewert, An UUA consultant will be working with us on stewardship.

Dave shared the schedule for the consultant's activities with the congregation. He will be meeting with representatives from the Coordinating Council teams, lay leaders and other individuals and the Board over a three-day weekend.

His findings and recommendations to the Board regarding stewardship will be shared at the General Congregation Meeting on January 24th

Unfinished Business

Policy -Ministerial Oversight

Rev. Kleber recommended minor changes in the Minister Letter of Agreement and the Administrative Policy pertaining to the Ministerial Oversight of Rites of Passage that would clarify the minister's role and authority.

The changes were approved and Rev. Khleber will cause the two documents to be updated.

2nd Congregational Meeting-January 24th, 2016

The meeting will be used to present the Next Step report on stewardship and receive comments. Other discussion items for the meeting can be requested in writing up to January 3rd.

Joel will cause the meeting information to be placed in the Connection and Happenings publications.

YRE-Definition of Adult

The determination as to what age a person may be designated an adult for the purpose of meeting the “two adults” supervision requirement is reviewed at the YRE committee level.

This matter will be continued on next month’s agenda.

New Business

Reactivation of “Wish List”

Joel noted that the procedures for the making the Wish List policy functional have not been completed.

Joel and Bill will collaborate to develop them for review at the next meeting.

Persons with Physical Handicap

Periodically, there have been concerns expressed regarding the limitation of accommodation for a person with a physical disability to access the stage platform. Although, as an exempt religious organization, we are not required to meet ADA requirements, we do strive to be a welcoming congregation to all. Nevertheless, the stage structure and location would make the cost to implement the ADA accessibility criterion prohibitively costly at this time. So far we have been able to accommodate the few individual desiring access to the stage through a variety of creative means.

It was decided that for now we would continue with our current ad hoc arrangements for providing access to the stage,

Executive Session and/or Personnel matters

Hiring and contracting

Erin has been hired for the sexton employee position.

Erin has been contracted for the facilities cleaning duties.

The position of audio-visual technician that was considered for Erin requires further research and was tabled.

Board changes

Erin has resigned because of the conflict of interest that would be caused by her new employee status. The Board expressed its gratitude for her service.

Bill has assumed the secretary responsibilities for the rest of the fiscal year.

It was agreed that Joel would approach Linda Kabo to serve the remainder of Erin’s term for the fiscal year.

Life Span Education Team Leader

Joel raised the question of having someone function as interim team leader to complement Jaye’s informal role which was agreed to at the last meeting.

It was decided to wait until the next fiscal year to recruit a team leader for this area.

Comments for the Good of the Congregation

Rev. Khleber suggested that the Annual Meeting which, traditionally, has been held on a Sunday after service be changed to another day. There are now two services on Sunday, which complicate having the annual meeting on that day.

It was agreed to have the Annual Meeting on Saturday, March 19, 2016.

Adjournment

The next meeting is scheduled for December 8th.

The President adjourned the meeting at 11:30am.

Bill Dowling, Secretary

12/8/15

Date approved by the Board of Trustees