

## UUCOV Board of Trustees

### Minutes

October 13, 2016

9:30 AM Waters Hall

Call to Order: Meeting was called to order at 9:35am by Dave Lyon. Quorum was met.

Present in Waters Hall: Dave Lyon, Peter Hurley, Donna Schafer, Linda Kabo, Richard Palmer, Elaine Carlson

Phone in: Linda Underwood                      Absent: Khleber Van Zandt

Approval of Minutes: Sept 15, 2016 Minutes was done via email

#### **Monthly Reports and Correspondence:**

**President's Report:** Dave Lyon highlighted that he and Nan have been working on updating the current policies and procedures manual. Major changes that have been brought to the board will be included, some changes have just been minor changes such as updating committee names and better phrasing. Once this process is done, Nan will be producing a PDF file. Dave also mentioned that stewardship is looking for new members. They are working on a campaign to highlight and increase Time Talent and Treasures Philosophy of giving.

**Vice President's Report:** Linda Underwood reported that she and Bill will be heading back to Venice from the Cape. She will be having 1 to 1 meetings with the team leaders before the end of October and in November will be going over the goals with the coordinating Council.

**Minister's Report:** Khleber was not present.

**Treasurer's Report:** Peter Hurley reported that he and Bonnie are now situated at Venice on the Isle and are settling in there. He highlighted in his financial summary that we are close to the halfway mark in our fiscal year and are ahead of last year in incoming pledges received. He also said that the steps taken to control the amount of energy we use seems to be working because we are under budget at this point.

#### **Unfinished Business:**

**Status of the board covenant:** The Boards Covenant is not on the wall yet. During the meeting Donna checked with Nan to see if she had it. The plaque is available but the covenant itself is missing. It will be reprinted and signed by all members and hung up after the November meeting.

**Review of congregational goals 2016–17:** There has been a great deal of movement on the goals which is excellent. 1) Bill Dowling will make a presentation to the board concerning the lanai. Donna Schafer will talk with Lori Baribeault of the Sunday Morning Experience team concerning seating for those people who are more comfortable sitting and the general use of space on the lanai for coffee hour until major changes are made. 2 )There has been an increase in articles in the *Connection* to help communication with the congregation. 3) Plans are for discussion groups concerning facility needs. 4) Ties to other spiritual communities, we are strengthening our ties to the Islamic community of Sarasota and the UCC church in Venice. 5)

Strengthen the congregational mission statement is on hold for the moment and will be worked on in the future. 6) Strengthening ties with other Unitarian Universalist churches in the area: UUCOV will be hosting a conference in January. Plans are for a cluster meeting in the spring to address common needs such as Social Justice, Stewardship, etc. 7) Adult religious education, Jay Williams has developed some very good programs that are well attended and well received. 8) Supporting civic outreach, the focus is with Family Promise which has been positively received by the congregation and the community and is a high impact program. We are wanting to find one or two other focus areas that will help our community. 9) Implement PowerChurch to reap the benefits of the program. The program has been installed and put to use. 10) Explore Leadership Opportunities: Connie Goodbread and Rev. Kenn Hurto will be doing a workshop in January. 11) Job descriptions of the board of trustees jobs and volunteer positions. That is way ahead of schedule with just a few still needing to be turned in. 12) Twelve month stewardship is underway with the committee having specific actions for each month.

### **New Business:**

Approval of nominating committee chair and members: The nominating Committee for 2017 consisting of Barb Griffin, chairperson, Paul Casavant and Claire Harrison was presented and unanimous approved. They will join Lori Baribeault and Bill Wolfers on the nominating committee.

Special congregational meeting for 2017: it was decided that there was no need to have a special congregational meeting at this time. However, the option will be left open in case one is needed in the future.

FYI

\*UUCOV has committed to an additional time slot for Family Promise. This will make it easier on the families over the holidays because the families will not have to move from one facility to another. The extra week will be December 24-31. UUCOV had already committed to January 1 - 8.

\*Plans for donation box will be brought before Coordinating Council and the Board of Trustees in November. The stewardship committee is planning cottage meetings to introduce the donation box concept before it is implemented fully. Construction of the box is nearing completion and a trial is currently planned to start in December.

**Next Scheduled Meeting:** November 10, 2016

Adjournment: Meeting was adjourned at 11:10 am

Donna Schafer, Secretary of the Board of Trustees