

UUCOV Board of Trustees  
Minutes  
October 12, 2017  
9:30 AM Waters Hall

Meeting was called to order at 9:30. Dave lit the chalice and shared caring thoughts about Donna's challenge with her mother, Richard's challenge with rehab and our Washington leaders dealing with their challenges. Check in was completed.

- **Quorum Roll Call:** Present at Waters Hall were Linda Kabo, Paul Casavant, Richard Palmer, Peter Hurley and Dave Lyon. Via phone, Linda Underwood. Absent, Donna Schaefer
- **Thank you notes:** Thank you notes will be sent to Bill Wolfers for unplanned sermon rescue and Jennifer O'Caná, from IVMS, for patching road.

Approval of Minutes

None

### Monthly Reports and Correspondence

- **President's Report:** Dave Lyon referred to agenda for his items.
- **Vice President's Report:** Linda Underwood referred to her submitted report.
- **Minister's Report:** Khleber was not in attendance. His written report had been submitted previously. Board discussed need to recruit volunteers for the receptionist duties. Linda Underwood will discuss with Linda Van Zandt and Eileen Leapley doing a job description to assist in recruitment.

Dave will review the office assistant's evaluation and will review the need for additional hours.

- **Treasurer's Report:** Peter submitted his written report. The endowment investments are very strong. Cash reserves are a low point but that is a usual trend. Pledge income is about at 50%. That is a usual trend, also.

The finance committee is considering combining some accounts. They will advise the board should they go forth with this option.

### Old Business

- **Family Promise:** Dave announced that he is recommending Family Promise become a committee reporting directly to the team leader. Linda Kabo moved, Richard seconded and all agreed to the motion to move Family Promise to a committee reporting directly to the Social Justice Team Leader. Dave will notify Marty King and she will advise Family Promise chairs.

### New Business

- **Family Promise Dream Walk Sponsorship:** Family Promise is sponsoring a fund raising walk and UUCOV has a team (U-Knights) that is raising money. They are soliciting individual donations and have requested a "corporate donation" from the UUCOV budget. UUCOV targets one of their twelve Sunday basket collections to

Family Promise and the board felt that was sufficient. We have many charities that the congregation attempts to support. We will continue our current support.

- **Black Lives Unitarian Universalist Campaign Request (BLUU):** The board will request our Interdenominational Affairs Coordinator (Bonnie Norton) to provide information to the congregation on how to make individual donations directly to UUA. This is not a UUCOV sponsored solicitation.

## **FYI**

- **UUCOV Bookkeeper:** Northstar Bookkeeping has been contracted to do the UUCOV bookkeeping. They do several other churches, including MCC and come with their recommendation. They utilize quickbooks. A small committee interviewed several individuals and Northstar was the unanimous choice. Initially they will do payroll and accounting and payables. Additional functions will be added at a later date.
- **IVMS Shared Road Status:** UUCOV summoned IVMS to a meeting last month sharing grievances about the use of the road during student pick up times. They responded graciously and also assumed responsibility for some road patching.

IVMS summoned UUCOV at a later date to an additional meeting with Jennifer O'cana and their consultant contractor and shared that they are planning on some campus building and might be interested in building a new drive. Dave and Khleber met with the contractor and walked our property. Dave reports that the contractor is making a report to IVMS on a possible plan and cost. Any decisions on change of land use will require a congregational vote. Both the CC and the Board will be advised of any further discussions.

- **Team Volunteer Fair, November 12<sup>th</sup>:** CC is supporting a Volunteer Fair on November 12<sup>th</sup> before, between and after Sunday services for the purposes of presenting in a fun way the volunteer opportunities available to the congregation. This will be publicized in all our communication venues.
- **Team Meetings, Committee Meetings and Coordinating Council Meetings:** Dave is encouraging board members to sit in on team, committee and CC meetings. It is an excellent way to educate ourselves and to support the teams, committees and CC.

Adjournment: 10:46 AM

Next Scheduled Meeting November 9, 2017

Submitted by:  
Linda Underwood