



Coordinating Council Minutes

May 10, 2016

Attending: Linda Underwood, Lori Baribeault, Khleber Van Zandt, Jaye Williams, Dave Lyon, Bill Dowling, Joel Morrison, Marty King, Claire Harrison, Steve Leapley, Eileen Leapley

Meeting began at 9:30 a.m.

Chalice was lit; check-in was done.

Operating Protocol was reviewed briefly.

Announcements:

Connie Goodbread Workshop: Jaye reminded the C.C. that UUCOV will be hosting Connie Goodbread for the "Teaching As Relationship" regional workshop on Saturday, May 14th. Connie will also facilitate a workshop on Friday evening for UUCOV leaders and potential leaders. It was agreed that attendance by a representative from each team would be beneficial. Several team leaders signed up. There will also be a gathering facilitated by Connie on Sunday, May 15th after the service.

Old Business:

Tree Relocation: An update on the "tree relocation" was given. Everyone from the Green Committee, Facilities, Social Justice and Garden group are now on board with the outcome. The suggestion was made to locate a landscape architect for any future plantings. Bob Allen has agreed with this.

New Business:

Technology Team Change: The plan is for the Technology Team to be absorbed by the Grounds/Facilities Team and the Communications Team (website). The radio station will become part of both Facilities and Communications. Dick Smith will be a member of the Facilities Team. The elimination of the Technology Team will go before the Board for approval.

General Assembly: The upcoming General Assembly was discussed. It was suggested that in the future, the General Assembly should be included in the congregational calendar, and an announcement should be made to the congregation publicizing it by February at the latest, so that if anyone wants to attend and who wants to apply for a scholarship can do so in a timely manner.

Alcohol Policy: The UUCOV alcohol policy was reviewed. Two administration policies will be proposed to the Board for approval. It was agreed that, in Policy I.F., "Serving of Alcohol Beverages at UUCOV Functions," it is important to include the "right to waive" clause for special occasions designated by the Board.

It was agreed that the procedure for whatever license or permit is required needs to be researched, and UUCOV should obtain any license or permit that is needed.

The sale of merchandise on UUCOV property was discussed. It was agreed that the Board will clarify the current policy in place.

Team/Committee Goals: Team/Committee goals were discussed. Several have been received; Linda will review those with the Team Leaders. It is important to align the Team/Committee goals with the Board goals. Linda will email the Board goals to the Team Leaders. Goals should be reviewed periodically, and updated if necessary.

No Charge Social Events: There was a discussion of UUCOV hosting two Social Activities events per year at no charge to members, in order to make our activities more inclusive. It was decided to form a subcommittee composed of members of Sunday Experience, Stewardship, and Social Activities, as well as members of our younger families, to discuss whether a change in the format of our social activities would be beneficial.

Safety Committee: Stephanie Zoernak had voiced concerns about safety at UUCOV to Dave, and at his request, she submitted to the Administration Committee a proposal to assess and improve safety at all UUCOV activities. The board will consider the option of the establishment of a safety committee in the Administration Team.

Family Promise Needs on Sunday Morning: The problem of the Family Promise too-early Sunday morning departure of families requirement was discussed. It was agreed that this problem is very important and needs to be addressed. It was decided that representatives from Social Justice, R.E., and Sunday Morning Experience will meet, chaired by Marty King, to resolve the problem.

Volunteer Descriptions: A Volunteer Position template was distributed. Linda requested that the Team Leaders each fill out one for either their position or a chair position in their Team as a trial this summer. The goal is for all Team Leaders and Committee Chairs to have a completed "job" description this year. Linda will email each of us a template in a format that we can fill out and return to her.

Economic Justice Leadership Award: Marty called for thoughts on whether she should apply for a U.U. Economic Justice Leadership Award on behalf of UUCOV. All agreed that this would be appropriate.

Meeting adjourned at 11:45 a.m.

Respectfully submitted,

Eileen Leapley