

# **UUCOV Board of Trustees**

## **Minutes of August 15, 2019 Meeting**

### Call to Order

- President Linda Underwood called the meeting to order at 9:06 a.m.
- Chalice reading and check in
- Members present: Linda Underwood, Dave Lyon, Richard Palmer, and Pam MacFarlane. Via Zoom – Steve Leapley, and Claire Harrison. Quorum met.

### Approval of Minutes

- Minutes approved as distributed via email

### With Our Gratitude (Formerly “Tip of the Hat”)

Karen Griffin, Pam MacFarlane, and Bill Wolfers “tip of the hat” for their involvement with two Sunday services on emergency basis. Will be submitted by Claire Harrison.

Ruth Boysworth “tip of the hat” for establishing UUCOV authors’ shelf in the library. Will be submitted by Linda Underwood.

### Monthly Reports

- President’s Report – As distributed and attached. Conversation regarding Family Promise and bringing forward to the congregation
- Vice-President’s Report – No report as there was no meeting of the Coordinating Council meeting
- Minister’s Report – No report as Reverend Khleber has been off.
- Treasurer’s Report – As distributed and attached. Dave Lyon also reported that Morrie Trumball has scheduled 6 jazz concerts to be held in our sanctuary (formerly South County Jazz Club).
- Membership – Current membership continues to be 207.

### Old Business

- Sabbatical Planning – Dennis McCarty, who will be our interim minister during Reverend Khleber’s sabbatical, will be visiting UUCOV on November 16<sup>th</sup> and 17<sup>th</sup>. No final schedule yet established. He will be attending the November 17<sup>th</sup> Sunday service led by Reverend Khleber. This is also the scheduled date for the dedication of Lori Baribeault’s memorial plaque.

### New Business

- Discussion regarding UUCOV sponsored social events. Free, open to all UUCOV financially sponsored social events has led to the perception of some newer members that we are a wealthy congregation. Following discussion, it was agreed that we would ask for a \$15.00 per adult donation for Thanksgiving dinner with no charge for children.
- Discussion of Administration Policy and Procedure for General Committees/Teams and Coordinating Council. Recommended to add language regarding one of the Coordinating Council’s roles being leadership and working to support congregational as well as individual teams’ goals. Linda Underwood will make recommended changes and forward to the Board.
- Discussion of Administration Policy and Procedure for the Nominating Committee. The motion was made by Dave Lyon and seconded by Pam MacFarlane to approve the policy as distributed and attached. Following discussion, the motion carried unanimously.
- Discussion of Policy and Procedure for the Minister’s Discretionary Fund. The motion was made by Dave Lyon and seconded by Richard Palmer to approve the policy as distributed and attached. Following discussion, the motion carried unanimously.
- Other Business – Dave Lyon brought up issue of needing to remain neutral and sensitive during Sunday services especially in the upcoming months. Importance of remaining apolitical and not using particular names.

### Next Meeting

- Scheduled for Thursday, September 12, 2019 at Asta Linder at 9:30 a.m. Zoom will be available for those out of the area.

### Adjournment

- There being no other business, the meeting was adjourned at 10:37 a.m.

Respectfully submitted,  
Claire Harrison  
Secretary