

**UUCOV Board of Trustees Agenda**  
**March 8, 2018**  
**9:30 AM Sanctuary**

**Call to Order and Chalice Lighting:** Chalice was lit at 9:30. Khleber opened the meeting with a reading.  
**Quorum Role Call:** Present: Dave Lyon, Linda Underwood, Peter Hurley, Donna Schafer, Linda Kabo, Richard Palmer, Khleber Van Zant. Absent: Paul Casavant. Guests: Ken Bosworth, Pam McFarland and Claire Harrison. **People to Thank:** Linda Underwood said the Coordinating Council was sending a letter of thanks to Leie Carmony for her years of service preparing the Connection newsletter. Salli Clark will be doing the newsletter so all submissions will go to her at office@uucov.org. Linda Underwood also suggested that Walter Koenig be asked to review the computer programs we use to operate the organization to make sure that they are easy to use and easy to move from one person to the next as personnel changes.

**Approval of minutes:** Minutes were approved via email.

**Monthly Reports and Correspondence**

**President's Report:** Dave Lyon reported that the air conditioning and heating units were replaced at Waters Hall and are up and running. He also recommended to the new candidates to the board that they listen carefully to what the congregation has to say and that the board members go to committee meetings whenever possible. This is a two-way street because the more we know about how each committee functions and what they do the better understanding the board has and also the committees know that the board is interested in what work they are doing for our church.

**Vice President's Report:** Linda Underwood presented a end-of-the-year wrap up which contains a list of things that worked well, as well as some things that did not function as well as desired. She also presented some items the Coordinating Council had for next year's goals that will be brought to the board for consideration.

**Minister's Report:** Khleber's concerns center around the stewardship process and how long the pledge drive is taking because we may not have solid numbers for the annual meeting on the 24th. Linda Underwood suggested a task force be created to help the stewardship committee fine-tune the process. He would like to address the analyzing of our financial position and our growth or loss of members in a more holistic light rather than as individual concerns. He is also concerned about how our computer systems do not work together which makes gathering data and producing the website and calendar and newsletter much harder. This may be where Walt Koenig's computer expertise and knowledge could be used to great advantage. He also raised the issue of the lack of volunteers for many positions as well as finding qualified people for the volunteer office positions.

**Treasurer's Report:** Peter Hurley reported that we will end the year in the black, however, there is a chance that we will not collect our pledges for 2018. We are still \$8000 short. He also expressed concerns that if we have not been able to reach our goal for this year and we have increased our pledge drive amount for 2019 will we be able to raise the amount of money needed to fulfill a pledge drive next year. He did state that we have a healthy operating fund and capital reserves so we will be able to pay our bills.

**Old Business**

**Plan for Annual Meeting:** Dave reported that Linda Kabo and Paul Casavant will be checking membership and handing out pink cards for members. Linda Underwood will be setting up an area for people to check their directory information. Donna Schafer will be taking the minutes. Barbara Smith will be doing the bylaws presentation and Bev Morrison will present the nominations for the upcoming year. Salli will make

25 copies of the agenda and attachments for those people that may not have received email copies.

### **New Business**

**Proposed new alcohol policy:** After discussion Dave Lyon withdrew the motion for reconsideration.

**Designate Audubon Society as Green Sanctuary recipient and remove Laurel Community Garden:** A motion was made to remove Laurel Community Garden as a recipient for the Green Sanctuary donation and designate the month's donation to the Audubon Society. The reason for this change is that the Laurel Community Garden is funded by the county and does not need support. The motion was passed unanimously. Pam McFarland volunteered to work with social justice to make sure the charities and organizations that we support have congregational members involved with the organization and that the administration fees are not too heavy. A task force will be considered for this review of our charitable giving.

**Added Help for YRE Program:** With the age group expanding in our YRE program more teachers are needed to give our children the best possible program that we can. Because of the age of our congregation volunteering for long term teaching positions is not happening so we will be exploring other avenues to providing what we need our children. Pam MacFarland has volunteered to explore this issue with Jaye Williams.

**New member gathering with Board:** This item will be reviewed next month.

**Members to be removed from the Membership Role:** Claire Harrison presented a list of 23 members that are no longer active or have asked to be withdrawn from the membership list. All these members were contacted or attempted contact made to find out if they wish to remain members. Based on this review the membership committee is recommending that these names be removed from the membership rolls. A motion was presented to remove these names from the list. The motion was unanimously passed. A copy of this list will be sent to Bruce King and Salli Clark. Linda Underwood and Claire Harrison will work on a letter to go out to the 23 people on the list to let them know that their names are being withdrawn from the membership. This will be done before the March 24 meeting.

**Approve \$5,200 for 2nd Screen and Projector:** No action on this proposal at this time. The screen, though it would be nice for those in the center of the sanctuary, does not improve the vision for both periphery areas.

### **Discussion Topics**

**Financial Support for GA Attendees:** This item was tabled because there are no applicants at this time.

**Adding Stove and Dishwasher to Asta Linder:** This item was delayed because in looking over the space in the building it was determined that larger renovations in the kitchen area were needed. Plans are being drawn up and information gathered to upgrade the kitchen for family promise and general congregational needs.

**Guest Musical Director Applicant:** The music search committee has invited a candidate to meet with them and present at the services on Sunday, March 11. Dave Lyon requested that we meet with him briefly on Sunday to give our approval or not on particular candidate.

**Next Scheduled Meeting:** TBD.

**Meeting was adjourned at 12:20 PM.**

**Submitted by Donna Schafer.**