

UUCOV Board of Trustees

Minutes of November 14, 2019 Meeting

Call to Order

- President Linda Underwood called the meeting to order at 9:05 a.m.
- Chalice reading and check in
- Members present: Linda Underwood, Dave Lyon, Ken Boysworth, and Steve Leapley. Via Zoom – Claire Harrison.
- Quorum met.

Approval of Minutes

- Minutes approved as distributed via email

Monthly Reports

- President's Report – As distributed and attached. Key issues are included as agenda items for this meeting.
- Vice-President's Report – No report as Pam MacFarlane is on vacation.
- Minister's Report – As distributed and attached. There was discussion regarding cleaning of the sanctuary. Cleaning is currently scheduled to happen once a week for a total of three hours. Issue regarding clean up following events happening consistently was raised. Ashley has now returned after a 6-week absence due to an accident. Campus Team will be asked to assess needs and come up with a back-up coverage plan. Committees/teams will be reminded to leave things as they are found. Dave will also talk with Aaron who regularly does A/V for events regarding her interest and/or availability to do clean up if needed.
- Treasurer's Report – As distributed and attached. October reflects expenses showing \$9,000 more than income. Expenses year-to-date continue to be under budget.
- Membership – Current membership is 215 total which includes 10 members emeritus.

Old Business

- Sabbatical Planning – All appears to be set for Dennis McCarty's visit to UUCOV this weekend.
- NACA Celebration – Steve reported on NACA. UUCOV sponsored 2 scholarships totaling \$750.00 for which a thank you note has been received. Planning is already happening for next year.
- Window Treatments – It was agreed to table this item until the end of the meeting so that those present might go to sanctuary.

New Business

- Finance Team – Dave reported on meeting held this past Tuesday. Don Courtsal, Joel Morrison, Bill Dowling, Tom Voigt, John Spitzer, Dave Lyon, and Reverend Khleber were present. All were unanimous in supporting transferring \$9,000 from the endowment fund with \$7,000 earmarked for expenses and balance of \$2,000 for other purposes as identified for this fiscal year. Committee also unanimous in their recommendation that 4% of endowment funds be drawn from the account annually going forward. The motion was made by Dave Lyon and seconded by Claire Harrison that the Board of Trustees support and approve the Finance Committee's recommendation of \$9,000 withdrawal of endowment funds for the current fiscal year and that a 4% annual distribution from the Gulf Coast Managed Endowment Fund be taken as an automatic distribution on a yearly basis be authorized going forward. Motion passed unanimously.
- Sunday Offering – An article in the winter edition of the UUA magazine looking at passing the basket or plate as part of the worship ritual has prompted discussion by some of our members. It is felt to be important to offer the opportunity for folks to talk about our current method of having donation boxes versus passing the basket on a weekly basis. It was agreed to schedule a congregational conversation on this issue in light of this article to be scheduled for some time in December.

- Review of Goals – 2019/2020 UUCOV congregational goals as adopted by the Board on May 16, 2019 were reviewed. These were looked at via assignment of percentage of completion of each goal. Significant progress has been achieved on a number of them and attention continues to be needed on others.
- Auction – Donna Schafer will not be available to head up this year’s auction as she is now working. No one identified to take on this major task. Following discussion, decision was made not to have an auction this year. It was agreed that fund raising needs to be further explored.
- Director of Religious Education Position - Discussion of hiring to fill upcoming position vacancy on short-term basis with long-range plan being to conduct a national search next summer when Reverend Khleber returns. Initial conversation has been had with Kathy Avery who has teaching and curriculum development training and experience. A motion was made by Linda Underwood and seconded by Steve Leapley to authorize Reverend Khleber with Board representative(s) to initiate contract services with Kathy Avery for up to a 10-month period commencing in January 2020.
- Other Business – Linda brought up the issue of the Board needing to devote time to looking at our team and committee structures, responsibilities, and focus. Also there is a need for our having a conversation regarding our becoming more staff supported and less volunteer and congregation driven.
- Sanctuary Window Treatments – The Board meeting moved to the Sanctuary to allow members to address some sanctuary items. A quorum continued to be present with Dave Lyon, Steve Leapley, Ken Boysworth, and Linda Underwood. The following motions were addressed:

Steve Leapley made the motion to install the room darkening film behind the chancel for safety purposes and to reduce the solar impact on the sanctuary. Ken Boysworth seconded the motion. Discussion included that this will also make the cancel cooler for the choir and will allow the blinds to be open giving a better view of the pond and fountain. This is a recommendation from the Safety Committee to reduce visibility from the outside. The motion passed.

Dave Lyon made the motion that we investigate and install blinds on the entrance and side wall of the sanctuary. Style to be determined. Ken Boysworth seconded the motion. This is a recommendation from the Safety Committee as our current blinds are in need of replacement. The motion passed.

Steve Leapley made the motion to install the room darkening film on the four entrance /egress doors. Ken Boysworth seconded the motion. The motion did not pass. This may be revisited after the installation of the chancel wall film.

The Campus Team will be asked to obtain three bids for painting the interior walls a shade similar to what we currently have.

Next Meeting

- Scheduled for Thursday, December 12, 2019 at Asta Linder at 9:30 a.m.

Adjournment

- There being no other business, the meeting was adjourned at 12:30 p.m.

Respectfully submitted,

Claire Harrison

Secretary