

**Minutes of Coordinating Council Meeting
July 7, 2020**

After some slight technical difficulties, the meeting began at 9:40 a.m.

In Attendance: Pam MacFarlane, Joel Morrison, Barbara Buehring, Jack Head, Bonnie Norton, Kathy Avery, Linda Underwood, Rev. Khleber Van Zandt, Tom Voigt, Rev. Dennis McCarty, Bill Dowling, Eileen Leapley

Opening words were spoken, chalice was lit.

Check in was done.

Jack explained that Barbara will be facilitating the meeting, and that Joel is representing the Finance Committee at this meeting.

Old Business:

- The old platform for the UUCOV website continues to be monitored by the Communications Team.
- Barbara reported that Sheila Knaust has agreed to head up the shOUT committee. The U.U.A. has extended the deadline for renewing our Welcoming status because of the pandemic. Plans are underway for meeting the new deadline.
- A coordinator is needed for Denominational Affairs, as well as a representative for VICA.
- The Board is continuing their search for funds. An application for a small business loan to help pay our bills was not successful. Bonnie will check with Nancy Janssen to see whether we can reapply. We all need to be on the lookout for loans, grants, etc. that may be available.
- The transfer of the pulpit from Rev. Dennis back to Rev. Khleber is scheduled for July 19th. The two ministers are working on it, along with Marcie for music, Pam as UUCOV president, and Jack as chair of the sabbatical search committee.

New Business:

Budgets – Jack sent information to all the team leaders about an online auction program. Pam will check with the Sarasota U.U. church to see how they do theirs. We might consider having one 2 or 3 times per year.

Team Activities:

Barbara discussed the Laurel Civic Association Banking Empowerment program. We are just a few thousand dollars short of reaching our goal. Perhaps UUCOV could make a donation out of our budget? Linda noted that we should be able to reach our goal by August, and there is no need to use funds from our slim budget. Eileen discussed the Caring Team's Pastoral Care program. The steering committee has met three times, training is going well thanks to Rev. Dennis's leadership, and they know that under Rev. Khleber's continuing leadership the program will grow and should be ready to roll out in a few months.

Jack brought up the need for emergency contacts for all UUCOV members and friends. The Membership Team is adding a line for emergency contact information on their forms for all new members, and Eileen has put out a paragraph in this week's Happenings requesting that all current members email her their emergency contact name and phone number. She will put them in a spreadsheet that the minister can access if needed.

The feasibility of the Confidential Personal Data file being filled out in Google Docs instead of by hand was discussed. It could be accessed by only the minister and the person who filled out the form. Kathy and Jack agreed to work on getting the form in Google Docs.

Barbara brought up ways of staying connected during the pandemic. Several fellowship groups have been meeting via Zoom. Headline News is on Zoom. It was mentioned that the meeting hosts must email Salli to reserve Zoom time, to avoid overlapping of meetings and being thrown off of Zoom. Now that we have two Zoom accounts, this should work more smoothly, but it is vital to check the UUCOV calendar and then schedule any meeting with Salli.

The question was asked whether there will be a Zoom meeting with Rev. Khleber before the next Coordinating Council Zoom meeting in August. Rev. Khleber does not think one is needed.

Streaming services are in the works, being planned by Dick Smith and Bill Dowling.

Social Activities were discussed. We need to anticipate in-person social activities, should the pandemic ever go away. A modified Thanksgiving dinner was mentioned, possibly with a catered meal, driving through in cars and maintaining social distance.

Khleber mentioned that at one time a service on the patio was considered for Dennis's last service. Now this does not seem remotely feasible, given the conditions of the pandemic. When we do eventually transition to in-person services, the transition will have to be very gradual.

Bonnie mentioned food donations possibly being started again, with food collected at UUCOV in trunks of cars, and one person driving the food down to CHAPS in Port Charlotte. Closer donation sites were mentioned.

Bonnie and Eileen will work on the celebrations of two of our members' 100th birthday, one in October and one in December.

The COVID-19 task force was discussed. If the task force continues, it should be the group to make the decisions such as when to reopen.

Bonnie offered to facilitate next month's meeting.

Meeting was adjourned at 11:05 a.m. Chalice was extinguished, closing words were read.

Respectfully submitted,
Eileen Leapley