

## **UUCOV Board of Trustees**

### **Minutes of March 11, 2021 Meeting**

#### Call to Order

- President Pamela Palmer called the meeting to order via zoom at 9:35 a.m.
- Pamela read our covenant dated May 2019
- Chalice Lighting & Opening Words were given by Reverend Khleber
- Check In
- Members present: Pamela Palmer, Jack Head, Dave Lyon, Ken Boysworth, Steve Leapley, Nancy Janssen and Claire Harrison. Also present, Reverend Khleber Van Zandt and Serena Cannarelli, incoming member of the Board of Trustees.
- Thank you notes – none noted at this time. Recommendations for thanks to be extended will be discussed under agenda item titled, Annual Meeting.

#### Approval of Minutes

- February minutes approved as distributed via email.

#### Response to Reports & Correspondence

- President's Report – No written report distributed. Agenda includes current key issues and items for discussion.
- Vice-President's Report – Jack Head emailed minutes of the March 2nd Coordinating Council meeting.
- Minister's Report – Reverend Khleber distributed his report via email. Still some things to be settled for Marty King's memorial service scheduled for March 27. Looking to do live streaming for Memorial and then switching over to zoom for open chat immediately following the service.
- Treasurer's Report – Monthly Treasurer and Bookkeeper's reports for February were sent via email. Dave Lyon reported that our pledges paid for the current year total \$288,444 with our budgeted amount having been \$291,000 stating this being first year he remembers our having achieved budgeted goal.

#### Where Are We Going? – Planning in a New Normal

- COVID-19 Task Force Recommendations – Task Force met on Tuesday, March 9<sup>th</sup> and are recommending the following two actions: That the April 11<sup>th</sup> Beach Service at Maxine Barrett Park be held limiting attendance to 50 people with masking and social distancing being required. Second recommendation is that outside use of the campus for small group meetings such as ARE, Fellowship Groups, committees and teams be allowed. Masks and social distancing should be maintained. Both recommendations received unanimous support of the Task Force. Dave Lyon made the motion, seconded by Steve Leapley to approve both recommendations. Motion passed unanimously.  
It was also agreed that our April 15<sup>th</sup> Board of Trustees meeting be held outside on campus, weather permitting.
- Report from RECON Team Task Force – Jack Head introduced and welcomed Walt Koenig, Team member, and Naomi Moon, consultant and web support for 20 UU churches utilizing the WordPress platform who has been working on this project with RECON Team. Jack emailed Board extensive information related to today's presentation and Team recommendations. Naomi spoke of WordPress being much easier to use than our present system and that she has been transferring info with task now being mapping between the old site and the new one.

Radio recordings are the most difficult piece she is finding to transfer. Typical home page for UU is targeted to people using it for upcoming events. Recommendation being made is to use MailChimp versus our current server. Dave asked who our webmaster would be and Jack stated Charlene Pratt would act as our point person and items going on the web would be put on by a limited number of designated administrators. Our office administrator, Salli Clarke, is being included in the loop.

Jack Head made the motion, seconded by Steve Leapley, to move forward with moving to new web page by April 1. Following discussion, motion passed unanimously. Discussion then moved on to webmaster and our current contract and fees. Jack Head further made a motion, seconded by Steve Leapley, to hire Naomi Moon build our new web page and authorize up to \$2,000 for this work. Following discussion, the motion was unanimously approved.

#### Annual Meeting March 20th

- Quorum – Our current membership is at 213 with 64 being necessary number for quorum. There is some concern of this number being reached.
- Report on Congregational Q&A Meeting – Pamela reported there 20 people were in attendance at yesterday's Q&A meeting held via zoom. One issue raised was that of capital reserve funds and sentiment of need to segregate items above \$12,000. Item was tabled and it was agreed this should be left up to the Finance Committee.
- Pamela reviewed list of individuals she has identified to thank at our annual meeting and asked if there were any additional recommendations.

#### Other Business

- Removal of members – Various attempts to contact Sigmund Echtler, Linda Girand, and Suzanne Mazeau regarding their interest in remaining members have all been unsuccessful. Steve Leapley made the motion, seconded by Jack Head, to remove the above listed individuals as active members. Motion passed unanimously.  
It was also noted that Gilbert and Susan Brinckerhoff, Mary Leone, and Enid Hill have all moved away from this area.

#### Next Meeting

- Next scheduled meeting will be held Thursday, April 15, 2021 at 9:30 a.m. outside on campus grounds. In case of rain, meeting will be held via zoom.

#### Adjournment

- There being no further business, the meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Claire Harrison, Secretary