

## **UUCOV Board of Trustees**

### **Minutes of April 15, 2021 Meeting**

#### Call to Order

- President Pamela Palmer called our first in-person on the patio meeting in a year to order at 9:36 a.m.
- Opening Words were offered by Reverend Khleber
- Serena Cannarelli was welcomed to the Board
- Check In
- Members present: Pamela Palmer, Jack Head, Dave Lyon, Ken Boysworth, Steve Leapley, Serena Cannarelli and Claire Harrison. Also present, Reverend Khleber Van Zandt and Linda Underwood. Joining us for discussion related to chancel accessibility was Bill Dowling.
- Thank you notes – none noted at this time.

#### Approval of Minutes

- March 11, 2021 minutes approved as distributed via email.

#### Response to Reports & Correspondence

- President's Report – Agenda includes current key issues and items for discussion.
- Vice-President's Report – Jack Head emailed minutes of the April Coordinating Council meeting.
- Minister's Report – Reverend Khleber distributed his monthly report via email. Discussion of importance of Board members correcting misinformation when encountered and the importance of our speaking with one voice when we reach a decision as called for by our Board covenant.  
Ken spoke of the importance of our working through possibility of holding outside services. One of the major issues in our attempting to do this is problem of how to deal with live streaming.
- Treasurer's Report – Dave Lyon provided extensive fiscal information in three reports submitted via email on April 13. This included: FY'21 annual financial summary; a comparison of FY'19, FY'20, and FY'21 UUCOV cash and investments; and the March Treasurer's Report. It was agreed that especially in light of the challenges occasioned by COVID, the past fiscal year was a positive one for our congregation. Dave plans to focus his Connection May Treasurer's report on our new audio-visual systems and his June one on chancel renovations.

#### Where Are We Going? – Planning in a New Normal

- Accessibility of Chancel – Bill Dowling joined the meeting to discuss work being done and needed to make our chancel accessible. Top level to be removed and ramp will be on the right side. Work on removing carpeting is being done by the Campus Team today. Timeline for completion is projected to be completed in a month. Following discussion, the motion was made by Dave Lyon and seconded by Jack Head to approve expenditure not to exceed \$5,000 on this project. Motion passed unanimously.
- Report on Hearing Augmentation Implementation – Ken Boysworth reported on the work he had done looking into hearing augmentation systems. Most ideal would seem to be LE Bluetooth audio system. Unfortunately, the receivers needed for such a system are projected to not be readily available for another two years. It is not believed that we are using current loop capacity we have and at this point we should also explore including captions on the screen.

Following discussion, it was agreed that we table making recommendations or decisions related to further hearing augmentation implementation at this time.

- Report from RECON Team Task Force - Jack Head and Linda Underwood reported on various aspects of this project which is rapidly moving ahead. Web designer is continuing to import from the old to the new and new web page is being developed. There remains question of what tabs are needed. Chair of Communications Team has not seen this as his or his team's responsibility. Events calendar has been put on Breeze. Breeze directory is especially exciting as via the app, members and friends will be able to easily access contact information including but not limited to map directions.

Salli Clarke, our Office Administrator, is requesting that certain categories be under her control and that only she and Membership Chair be able to make changes to status. Tags for committees and teams are being set up. Email blasts will only be able to be generated by a limited number of individuals.

Invitation to sign up for Breeze access will soon be sent to members and friends. There was discussion of continuing need to put out weekly *Happenings*. Given that all meetings, information, etc. will be available and accessed via web page, a recommendation under consideration is whether to discontinue *Happenings*.

#### COVID-19 Task Force Recommendations

- Task Force met on April 6<sup>th</sup>. Serena Cannarelli, chair, forwarded to the Board recommendations of the Task Force related to three measurable criteria in helping determine timing for the resumption of in-person services including: daily new cases, positive test rates, and vaccination rates for Sarasota County. Also recommending that masking for group of no more than ten meeting on campus be eliminated. Following discussion, Dave Lyon made the recommendation seconded by Pamela Palmer to accept the Task Force's recommendation. Motion approved unanimously.

#### Other Business

- Pam distributed copies of the UUCOV Board of Trustees Covenant signed in May 2019. Following Board's review, it was agreed to renew Covenant as presented and that the updated covenant be signed at our next meeting.
- Steve Leapley requested to have the issue of our shared driveway with the Montessori school put on next month's agenda.
- There is a need to have a co-chair appointed to the Communications Team. Also, chair is needed for the Social Committee.

#### Next Meeting

- Next scheduled meeting will be held Thursday, May 13, 2021 at 9:30 a.m. outside on the patio. Attendance live or via zoom.

#### Adjournment

- There being no further business, the meeting was adjourned at 11:13 a.m.

Respectfully submitted,

Claire Harrison, Secretary