

Coordinating Council Meeting Minutes, October 5, 2021

Present:

Jack Head (chair)	Richard Cannarelli	Khleber Van Zandt
Pam Palmer	Barbara Buehring	Kathy Avery
Bill Dowling	Joel Morrison	Eileen Leapley

Meeting began at 9:30 a.m. with opening words from Khleber.

Check in was done.

Unfinished Business:

The Social Activities Task Force, which consists of Pam Palmer, Serena Cannarelli, Linda Underwood, and Eileen Leapley, will meet this week to consider various directions that the Social Activities Team can go.

Marianne Koerner, who has donated an Earth flag, would like to wait for the Campus Team leader, Bill Dowling, to return from the north before it is hung.

Ken and Ruth Boysworth have been updating the sanctuary kitchen. New sink and countertop have been installed, refrigerator has been ordered, and a request for funds for additional items will go before the Board next week.

Discussion was held concerning the cleaning of the Lynch Memorial Garden. Pam and Richard Palmer offered to donate 50 bags of mulch, and volunteers will be asked to help spread the mulch.

Joel noted that \$30,000 had been donated by the Lynch family to create and maintain the Lynch Memorial Garden, and the monies still in that fund can be used for maintenance. Richard recalled that a family member had visited each year to see whether the Garden has been maintained as requested, and it's important that the family's wishes continue to be respected.

Jack asked whether we should look in to hiring a professional landscape company to maintain the area. Bill noted that he thought the Lynch Garden area had been cleaned up, but as others have said it doesn't look good, he'll look in to that. He said money is available for re-sodding, lights reinstalled, and sprinklers redone.

Bill noted that when the pandemic started, the plan was to back off on grounds maintenance, as the campus was not being used. Now that it's being used again, trimming and maintenance have again started.

Kathy would like the youth to be involved in helping to clean up, perhaps making a yearly fall cleanup day a tradition at UUCOV.

It was mentioned that in past years, Bob Allen was head of the Gardening Committee, but he is now retired, and Hal Schafer has succeeded him. Eileen offered to call Hal and see when he will be back and what the status is of the committee.

Status of the air conditioning in Waters Hall was discussed. Bill said they are working on it today.

New Business:

Kathy said new tech equipment for Zoom meetings is now installed in Asta Linder, Room A. After the A/C is repaired in Waters Hall, new equipment will also be installed there, so we will have two fully functioning computers and TVs. Thank you to Dick Smith and to Kathy.

Regarding the A/V Tech position, Tom has all the information needed (job description). Khleber has reached out to several schools and other entities; no positive responses yet.

Thom Reeves will return to the A/V table this Sunday. Khleber thanked Rich C. for helping two Sundays ago. Jack said the livestreaming has been looking “seamless.”

Preparations for hiring an interim minister have begun. U.U.A. has been contacted. An interim minister search team has been formed; they are charged with presenting a candidate to the Board for approval.

Joel asked whether a cost estimate has been prepared. The Finance Committee is meeting next week, and he’d like to have something to present to them. Joel was Treasurer during the last search, so he will meet with Jack to discuss the finance aspect.

Kathy asked if there is room on the search committee. It was explained that spots for the Interim Minister Search Committee have been filled; the Settled Minister Search Committee still has to be filled. Khleber noted that having younger members on the search committee is important.

Joel urged the Board to get started on nominations for the Settled Minister Search Committee, as the process of selection could take up to two years.

The congregation needs to start making plans for Khleber’s retirement in January.

Discussion ensued about re-evaluating teams, their organization and where they are headed.

Joel noted that budget preparation is starting for the new fiscal year, so teams need to work on their budgets and submit them to the Finance Team by November, along with how they plan to use the funds requested.

Discussion ensued about how to encourage more volunteerism in teams. Getting to know members and friends personally, as well as following up on the interest lists that are filled out by new members, is crucial to recruiting new volunteers. Some services will need to be hired out instead of relying on aging volunteers, especially for the Campus Team. It was noted that retired people aren’t eager to volunteer, as they were years ago.

Meeting adjourned at 10:45 a.m.

Respectfully submitted,

Eileen Leapley