

UUCOV Board of Trustees  
Minutes of 6-16-22 Meeting

Call to Order

President Jack Head called the meeting to order at 9:40 a.m.

Meeting Chair Bill Reynolds offered Opening Words.

Rev. Dennis lit the Chalice and offered a Reading.

Members present: Jack Head (remote), Steve Leapley (remote), Serena Cannarelli, Bill Reynolds, Pat Wellington and Moe Morison.

A quorum was established by Board Secretary.

Check-in was conducted.

Guests:

Judy Houston

Dave Lyons

Approval of Minutes

Minutes of May 12, 2022 Board of Trustees meeting were approved by email previously; motion to formally approve was made by Serena Cannarelli and seconded by Bill Reynolds. Motion passed.

Thank You Notes

Board Secretary Moe Morison reported that she will write thank you notes to each of the 3 members of the Interim Minister Search Committee for their hard work and successful outcome. Steve Leapley requested that the Board Secretary also send thank you notes to Steve Barry for helping to unload new toilets, and an additional one to Janet Knudsen for contributing the cost of the second round of new toilets.

Correspondence

None reported

Response to Reports

President's Report: Agenda acts as report

Vice President's Report:

Steve Leapley reported that he cancelled the most recent Coordinating Council meeting due to COVID increase. He is communicating with his teams as needed by email.

Treasurer's Report:

A motion was made by Moe Morison and seconded by Pat Wellington that we accept Ken Boysworth's Treasurer's Report for the month of May as submitted. Unanimously approved.

Action Item: Following a detailed discussion of asset performance at the Board of Trustees Board Retreat on 6-3-22, the Board passed a motion unanimously to transfer ~\$292,782 Endowment Fund from Gulf Coast Community Foundation to a Vanguard Endowment Fund S&P 500 Index Fund.

Chief of Staff Report: Dave Lyons gave no report

Denominational Affairs: Pat Wellington reported that the GA will be held next week, and that UUCOV is sending 5 voting delegates.

Transitions Team: The new Interim Minister Rev. Amy Petrie Shaw has requested a Transitions Team to facilitate adjustment to UUCOV. The Board created this team: Linda Taylor, Trudy Jacoby, Marcia Smith and Dale Povenmire. The team will report directly to the Board as needed.

Personnel: No report given

Strategic Planning: Bill Reynolds reported that his committee met recently and that he sent out a report to the Board. All is proceeding as intended.

Health and Wellness: Serena Cannarelli gave a report on COVID updates and mask requirements on campus. Everyone in the Sanctuary is now required to wear a mask. Meetings that are held in Asta Linder or Waters Hall require masks to be worn if ten or more individuals are in attendance.

By-Laws Committee: No report given

#### Unfinished Business

Membership purge of long-term inactive (former) members was conducted by Linda Underwood. The Board voted unanimously via email, to endorse Linda's recommendation to remove inactive members from the Directory.

#### Board Retreat:

The Board Retreat was held on Friday June 3rd at 1:00pm. A full Financial Report was given by Treasurer Ken Boysworth, and reviewed in detail by the Board.

#### Interim Minister's Search Report:

The Committee completed their search successfully. Rev. Amy Petrie Shaw has been selected and will start at UUCOV August 1, 2022.

#### Campus Team Leader:

Steve Leapley gave report on his efforts to find an individual to fill this position. He will continue to look for a permanent replacement while Salli continues to handle the day-to-day needs.

#### New Business

The question of adjusting the pledge year to coincide with the calendar year has been raised. The Board is waiting for a recommendation from the Finance Committee regarding how to make an informed decision. The Board will take action on this at the next meeting.

Meet and Greet for Interim Minister Rev. Amy:

There will be one gathering for staff, organized by Dave Lyons.

An additional gathering will be organized by the Activities Committee. Pam Palmer is coordinating.

Rental of Property and Buildings policy:

Jack Head reported that liability insurance is required for any outsiders using any of our facilities. The Board agreed to require that UUCOV be named as an “additional named insured” for a \$1,000,000 General Liability policy per occurrence with a \$3,000,000 annual aggregate for any outside use. Bill Reynolds made a motion that anyone who rents any portion of our campus must provide a certificate of insurance in the amount of “one million dollars General Liability” naming UUCOV as additional named insured and it must clearly state our complete address. Moe Morison seconded the motion and this passed unanimously.

As well, fees are to be charged for all outside users. The exact rental amount going forward will be determined by the Board. Serena Cannarelli will research and collate all outstanding policy documents regarding past usage and fees for the Board’s review. A decision on fees will be made at the next Board meeting.

Meeting adjourned at 10:53 a.m.

Next meeting will be Thursday, July 14, 2022 at 9:30 a.m.

Respectfully submitted,  
Moe Morison