

## Coordinating Council Minutes

July 5, 2022

Meeting began at 9:30am.

Present: Steve Leapley, Judy Houston, Pam Palmer, Linda Underwood, Joel Morrison, Kathy Avery, Eileen Leapley

Chalice was lit. Check in was completed.

### **Team Reports:**

Barbara sent her report to all Team Leaders and Steve, as she was unable to attend the meeting.

Judy reported for the Communications team. She visited the Venice Chamber of Commerce, where they informed her that UUCOV had previously been a member. They had our outdated leaflet. Judy reinstated the UUCOV membership at the cost of \$200.00, and will update the leaflet and give the Chamber a stack of them to make available to the public.

Judy wrote a news release for the vigil that was held for the Uvalde and Buffalo shooting victims, as well as an article for the UUCOV website about our July guest minister, Rev. Susan Karlson. She is in the process of writing one about our interim minister, Rev. Amy Petrie Shaw.

She continues to have a concern about the church email situation. She would like an email specifically for use by the Communications Team. She understandably does not want to use her personal email when sending out news releases. It was mentioned that the UUA does not want personal emails used. Steve said Jack Head had assured him he will take care of the problem; Steve will get back to Jack about expediting the issue.

Joel reported that if any Team needs additional money over what is in their budget, they can request it from the Fiscal Team.

It was noted that the Communications Team should not be paying for the Breeze consultant.

Joel reported on the UUCOV assets. They have almost doubled in the past five years. The Fiscal Team is going to move most of the assets out of the Gulf Coast Community Foundation and into Vanguard.

The UUCOV/IVMS agreement was discussed. Joel reported that the original agreement stated that UUCOV and IVMS would share the use of our roadway in perpetuity. The Fiscal Team was not comfortable with that, and an attorney was hired to look into the agreement, including the easement and the requirement that IVMS maintain the roadway completely.

Steve reported that IVMS was supposed to have gotten insurance, and was supposed to pay \$1.00 per year, neither of which they have done. Joel asked that the Finance Committee be given the name of the attorney. Steve will get Bill Reynolds to do that.

Joel reported that the Board would like to change the UUCOV fiscal year to match the calendar year. The Fiscal Team disagrees; that would definitely cause problems. The due dates for the two big costs, UUA dues and insurance, are presently separated out, and if the fiscal year were to change, that would create a problem.

Joel stated that the Team leaders should be receiving their financials-to-date quarterly, and since they haven't been, he will send them out.

Steve noted that Bill Reynolds, who worked in insurance his entire career, is now handling the UUCOV insurance. The Board approved that anyone renting out our building must secure a \$1 million liability policy, with UUCOV as an additionally-named insured. Discussion ensued as to which entities would need to secure the liability policy and which would not. If UUCOV requests a concert or a speaker, they wouldn't need it, but if an outside agency rents our building for their own use, they would need it. Steve will put this issue on the agenda for the upcoming Board meeting.

Pam reiterated that she does not feel she should have the authority to decide who needs to have a liability policy and who is exempt from it. All agreed with her.

Kathy is in need of people who do the announcements at services for several dates in July and all of August. She requested that all present get the word out that announcers are needed.

Discussion ensued about whether the C.C. should have an August meeting. It was agreed that Rev. Amy should be invited to the meeting so she can be welcomed. Linda noted that the Board should discuss whether the minister should routinely be present at C.C. and Board meetings.

Pam noted that she is having a Meet and Greet at her home on August 3rd for Rev. Amy. She hasn't had too many responses yet. She will announce it next Sunday and hopes to get a better response. She will have another one in the fall so people returning up north can attend.

Discussion ensued about whether we should have a Thanksgiving dinner, possibly at a restaurant. It was agreed that having a restaurant or buffet-style dinner would be more feasible, to avoid the necessity of volunteers to do preparation and cleanup.

Meeting ended at 10:50 a.m.

Respectfully submitted,

Eileen Leapley