

UUCOV Board of Trustees  
Minutes of 8-18-22 Meeting

President Jack Head called the meeting to order at 9:30 a.m.

Members present: Jack Head, Steve Leapley (remote), Ken Boysworth, Serena Cannarelli (remote), Bill Reynolds, Pat Wellington (remote) and Moe Morison.

Rev. Amy Shaw lit the Chalice and offered a Reading.

Business Meeting called to order:

Meeting Chair Bill Reynolds opened the meeting.

A quorum was established by Board Secretary Moe Morison.

Approval of Minutes

Minutes of July 14, 2022 Board of Trustees meeting were approved by email previously; motion to formally approve was made by Steve Leapley and seconded by Serena Cannarelli. Motion passed.

Committees Reporting Directly to the Board:

Denominational Affairs: no report

Transitions Team: no report

Personnel: no report

Strategic Planning: Chair Bill Reynolds reported that three focus groups will be completed by the end of August and that the team will be working with Rev. Amy to coordinate efforts going forward.

Health and Wellness: Serena Cannarelli reported that Covid continues to be a concern. No change in the policy of requiring masks.

By-Laws Committee: no report

Thank You Notes

None needed

Correspondence

None reported

Response to Reports

President's Report:

Agenda acts as report

#### Vice President's Report:

Chair Steve Leapley reported that the Coordinating Council met, and that Treasurer Ken Boysworth has requested that each Team provide a budget request for next fiscal year.

#### Treasurer's Report:

Ken Boysworth reported that the Finance Committee met, and they agreed to approve up to but not exceeding \$2000 for survey and attorney fees for the current easement project. Motion made by Moe Morison and seconded by Serena Cannarelli to approve a sum not to exceed \$2000 for a certified land survey and attorney fees to address the Island Village Montessori School easement issue. Motion passed.

Motion made by Steve Leapley and seconded by Pat Wellington to accept the July Treasurer report as submitted. Motion passed.

#### Minister's Report:

Rev. Amy reported meeting with Dave Lyons to transition the position of Chief of Staff to the minister. Rev. Amy is continuing to settle in, and has taken on various duties so far.

#### Unfinished Business

Campus Team Leader: Discussion was focused on assessing the campus needs and how best to meet these needs, since it has been challenging to fill the position of Campus Leader. Moe Morison will reach out to the Chair of the Personnel Committee (Richard Palmer) and request to have a job description written for a Campus Sexton. The Board will continue to consider options.

#### Rental of Property Policies and Procedures:

Serena Cannarelli reported on her work to update and revise the Administrative Policies, Administrative Procedures and the Facilities Request Form. A motion was made by Bill Reynolds and seconded by Moe Morison to revise the new documents as such: the clean-up fee for all renters will be set at the current hourly rate for such purposes, and renters will be charged for the complete clean-up as needed. Motion passed. Motion made by Bill Reynolds and seconded by Steve Leapley to accept the Facilities Request Form as amended. Motion passed. Motion made by Bill and seconded by Steve to accept the Policy and Procedures documents as amended. Motion passed.

#### Blue Lotus:

Bill Reynolds made a motion that we negotiate a mutually beneficial lease agreement with Blue Lotus for our arrangement with them going forward. Moe Morison seconded and motion passed.

Ken Boysworth, Jack Head and Bill Reynolds will draft the lease by 9-1-22 and thereafter pursue negotiations with Blue Lotus.

#### New Business

Board of Trustees Objectives 2022:

1. We will facilitate a smooth transition from our Settled Minister to part-time Contract Ministers. We will hire an Interim Minister to lead us through the transition period.
  2. We will work to affirm and promote our seven principles in the world.
  3. We will work with the Interim Minister to create a vision for UUCOV's future.
- President Jack Head made a motion and Ken Boysworth seconded; motion passed to accept these Objectives.

**Board Mission Statement:**

The Board voted to adopt the following Mission Statement: To nurture the Congregational mission through sound management and strategic visioning. Motion made by Bill Reynolds and seconded by Serena Cannarelli. Motion passed.

Closing words and Chalice extinguished by Rev. Amy.

Motion made by Bill Reynolds and seconded by Serena Cannarelli to close the Business Meeting and go into executive session. Motion passed.

Business meeting adjourned at 11:43 a.m.

Next meeting will be Thursday, September 15, 2022 at 9:00 a.m.

Respectfully submitted,  
Moe Morison