

UUCOV Board of Trustees
Minutes of 12-15-22 Meeting

President Jack Head called the meeting to order at 9:30 a.m. and turned the meeting over to Board Meeting Chair Bill Reynolds.

Members present: Jack Head, Steve Leapley, Ken Boysworth, Serena Cannarelli, Pat Wellington, Bill Reynolds and Moe Morison.

Rev. Amy Petrie Shaw present.

Opening words and Chalice lighting by Rev. Amy.

Guest Donna Schaefer gave a presentation on creating a site, accessible from UUCOV.org, to sell both future auction items as well as UUCOV swag. There is no money needed upfront, and UUCOV would profit from both sales and from promotion and publicity. This venture would be initiated on a trial basis for 18 months, with the option to close out before then. The cost would be \$30.00 per month to the [shopify.com](https://www.shopify.com) site. Pat Wellington made a motion to accept Donna's proposal and Bill Reynolds seconded. Motion passed.

Guest Richard Cannarelli reported on the progress he is making on the Pledge Campaign, "We Can Do More", which will begin on January 15, 2023. The kick-off pizza party will be held on January 14, 2023.

Committees Reporting Directly to the Board

By-Laws:

No report

Chief of Staff:

No report

Denominational Affairs:

Pat Wellington encouraged all to attend the UUA General Assembly, and handed out flyers. GA will be held in Pittsburgh, PA June 21-25, 2023.

Transition Team:

No report

Personnel:

No report

Health and Wellness:

No report

Minister Search:

Serena Cannarelli reported that the Nominating Committee Selection Questionnaire/ Ballot will be emailed to all voting members on January 2, 2023, to be returned by

January 8, 2023. As well, a list of UUCOV voting members will be emailed on January 2, 2023 to the Congregation. This will assist members in their selection of an individual for the Nominating Committee, by facilitating a thorough review of all potential candidates. Questionnaires/ballots may be returned to either the Ballot Box on the lanai, or emailed to Janet Knudsen (janet@knudsen3.com) or Serena Cannarelli (serenacannarelli39@gmail.com).

Strategic Planning:

Bill Reynolds reported that eight focus groups have been held and that an additional eight groups will be held in the near future. This project has expanded in scope, and in time commitment, and is providing a wealth of valuable information for the Congregation's future.

Business Meeting called to order

Business meeting called to order by Bill Reynolds.

A quorum was established by Board Secretary Moe Morison.

Approval of Minutes

Minutes of November 11, 2022 Board of Trustees meeting were approved by email previously; motion to formally approve was made by Ken Boysworth and seconded by Pat Wellington. Motion passed.

Thank You Notes

Secretary Moe Morison wrote a thank you note to Jackie Wides for the donation to UUCOV of the white shade tent, which we recently used at the Venice Pride Festival.

Steve Leapley requested that a note be sent to Barbara and Richard Buehring for taking our food donations to a food bank each week.

Steve Leapley requested that a note be sent to Dave Williams for his years of service on the Finance Committee, and to thank him for retaining his position of money collection, known as "the counter" and depositing it to the bank each Monday.

Jack Head requested that a note be sent to thank Vivienne and Dean Aldrich for providing the flowers each week for Sunday Service.

Correspondence

None reported

Reports

President's Report:

No report

Vice President's Report:

Steve Leapley gave updates on the roof repairs, solar panel replacements, and signage replacement scheduling. He also reported on his efforts to further reduce the Frontier bill by \$200.00 as of February, 2023, and that he has renegotiated the lawn service with a reduction in price.

Treasurer's Report:

Treasurer Ken Boysworth reported on the November Treasurer's Report. This was reviewed (emailed to the Board on Dec 6, 2022). Motion was made by Pat Wellington, and seconded by Serena Cannarelli to accept report. Motion passed.

Action item:

Bill Reynolds made a motion, which Serena Cannarelli seconded, to move \$1000.00 from the sabbatical fund into the minister's discretionary fund so as to maintain a \$2000.00 balance. Motion passed.

Minister's Report:

Rev. Amy gave an update on the forthcoming art auction—the website has been completed. Rev. Amy also recently met with the Legacy Friends group, and is encouraging that group to work with Rich Cannarelli's Pledge Campaign. The Personnel Committee, chaired by Claire Harrison, recently met with Rev. Amy, who reported that the committee has almost finished the Employee Handbook.

Article 2: Rev Amy suggested our congregation be well-informed before the UUA General Assembly is held, and so will schedule an informational meeting one Saturday in the near future.

The Board will hold a retreat at Rev. Amy's house one Saturday in January.

Unfinished Business

UUCOV Exclusive Easement and Recreational use relationship with IVMS:

Steve Leapley reported that he contacted our attorney, Benjamin Demarsh, and that Mr. Demarsh and Steve will meet with the principal of IVMS to discuss respective responsibilities. The existing easement requires IVMS to maintain the roadway in front of UUCOV. At this meeting we will request speed bumps to be installed there, to address safety issues with parents rushing in to pick up their children. We will also have "Private Road" signs installed. Recently, the Board has determined that a new land survey will not be needed.

UUCOV Campus Face-Lift:

Signage improvements are in process, with the removal of the old broken sign, and installation of the new one within two weeks weather permitting. This comprises Phase 1 of signage improvement.

Painting of Waters Hall and Asta Linder:

The front door of Waters Hall has been painted a periwinkle blue by two volunteers. The back side of Asta Linder has been painted by Donna Schaffer and Donna Jewett and their Green Sanctuary team.

Christmas Eve Service:

The Christmas Eve offering will be for the minister's discretionary fund, as is the annual tradition. Jack Head reminded the Board members to bring food for the congregation's reception following the service.

Disaster Relief Fund:

The Board resolved questions related to disbursement of disaster relief funds received by UUCOV from the UUA.

New Business

Cafe tables for Sanctuary patio:

Rev. Amy relayed Linda Underwood's request for an investment in a few small cafe tables for the sanctuary patio, to facilitate more comfortable gathering after Sunday service. The Board was receptive, and requested that Linda submit a proposal, including how the tables will be anchored for weather-related safety and security.

Email policy and procedures:

Serena Cannarelli raised the issue of how the Board of Trustees uses email. The Board will consider in a future meeting how all decisions are made and through what method.

Wayside Pulpit:

The Board determined that Rev. Amy will make all decisions on signage messaging.

Jansen Proposal for Hurricane protection (accordion shutters for 3 sides of sanctuary glass doors and windows):

Jansen gave the Board a proposal of an estimated cost of \$22,000. This is a risk mitigation and capital improvement project that will be requested of the congregation at the annual congregational meeting. Approval and funding will be sought at that time from the members.

Motion made by Ken Boysworth and seconded by Steve Leapley to close the meeting.
Motion passed.

Business meeting adjourned at 11:30 a.m.

Chalice extinguished and closing words from Rev. Amy Petrie Shaw.

Next meeting will be Thursday, January 12, 9:30 am.

Respectfully submitted,

Moe Morison

Secretary