

UUCOV Board of Trustees

Minutes of July 13, 2023 Meeting

Members present: Jack Head (Zoom), Steve Leapley (Zoom), Pat Wellington (Zoom), Bill Reynolds, Jean Sibbers and Barbara Buehring. Rev. Amy Petrie Shaw was present

Guests present: John Spitzer (Zoom), Serena Cannarelli, Donna Jewett, Bev Morrison, Marcia Smith (Zoom), Bill Dowling (Zoom)

Jean Sibbers was process observer.

Rev Amy lit the chalice and said opening words.

Presentation by 25th Anniversary committee (Serena, Bev, Donna). Venezia luncheon would be fully funded by those attending the luncheons, except for \$250 nonrefundable deposit. Would tell Venezia number of guests three days in advance. Plantation luncheon has a contract for 150 people so possible gap between contract price and ticket sales. Rev Amy recommends multiple celebrations to generate enthusiasm.

Pat Wellington moved to accept the report as presented for two luncheon events, Bill Reynolds seconded the motion with amendment to vacate email vote taken prior. Motion passes.

Committees Reporting Directly to the Board

By-Laws: no report

Chief of Staff: no report

Denominational Affairs: no report

Transition Team: no report

Personnel: no report

Health and Wellness: no report

Minister Search: no report

Strategic Planning: full report will be up on the website soon, probably by the end of July

Stewardship: no report

The business meeting was called to order by Bill Reynolds.

A quorum was established by Board Secretary Barbara Buehring.

President's Report: Jack Head appointed Rich Cannarelli as chair of the Nominating Committee and Bev Morrison and Jean Spitzer as members. Linda Underwood and Kindra Muntz were nominated to the committee by the prior year's committee. Bill Reynolds moved that the Board accept the slate, Jean Sibbers seconded. The motion passed.

Vice President's Report: no update on easement—haven't heard from the attorney working with us on this. Other organizations participating in the Social Justice Team's planned Banned Book Fair may share the cost of security for the event.

Wish list: The Wish List is being turned over to a subcommittee chaired by Joel Morrison. Bill Dowling suggests better communication and procedures needed. The Policies and Procedures were revised by the Coordinating Council and sent to the Board, but the Board doesn't seem to have it. [Steve Leapley later found it and the Board

will vote on adopting it once Linda Underwood makes some changes.] The Finance Committee is going to handle the Wish List. Finance needs to coordinate with the chair of Coordinating Council (Steve). Will add this to Board Agenda for September.

Minister's Report: Evaluation will be discussed in Executive Session following the business meeting.

Treasurer's Report: Treasurer Ken Boysworth emailed his report to the Board for review earlier. A motion was made by Bill Reynolds and seconded by Barbara Buehring to accept the report. Motion passed.

Secretary's Report:

- **Approval of Minutes:** Minutes of June 15, 2023 Board of Trustees meeting were approved by email; motion to formally approve was made by Bill Reynolds and seconded by Pat Wellington. The motion passed.
- **Thank You Notes** were sent to Nancy Messier (banner) and to Richard Cannarelli, Bev Morrison, Jackie Wides, and Barb Gundy (Strategic Planning committee). A note will be sent to Ruth Boysworth for her work at coffee time. It was agreed in email that a thank you note will be sent to Pat Wellington and Thom Reeves for their contribution to the GA banners.
- **Correspondence:** none

Unfinished Business:

- Membership—should be done by membership committee but bylaws must be changed to say that. The Congregational meeting in September can vote to change the bylaws.
- Monthly reports to teams so they know where they are on their budget has recently been reinstated.
- Now have an updated chart of accounts for Power Church; Salli now has access.
- Signage—Steve Leapley will coordinate with Marcia Smith, Barb Gundy, and Pat Wellington re chipping to pay for a sign on Edmondson. Bill Dowling will put it on Wish List

New Business:

- Bill Reynolds moved that the 2023 Strategic Plan be adopted as submitted, Steve Leapley seconded, motion passes
- Bill Reynolds moved that a Campus Utilization Team be empaneled and charged, its members to be chosen at later date. Steve seconded; motion passed.
- Social Justice's request to hold a Banned Book Fair on UUCOV property does not require Board approval; Barbara will respond to Matt McHugh's email re this event.
- Instagram account—Jean Sibbers will follow-up with Membership and Communications teams to let them know we're working on establishing a UUCOV Instagram account. Barb Gundy is willing to undertake this if it is under a UUCOV account.
- Donation button—can't clean it up anymore right now because our website donations must go through Vanco Payments. Barbara will email Kindra in reply to her complaint re the buttons. Will try this way for a year, then reevaluate.
- Blue lotus—A Blue Lotus request to rent Asta Linder House will be handled by Campus Utilization Team, which hopefully will be put together in September. The team should include someone from the Finance Committee; John will be asked to recommend someone.
- Will be doing some sessions with General Assembly delegates in the Fall to ask them about their experience.

A motion was made by Bill Reynolds to end the business meeting and go into Executive Session to discuss the evaluation. Barbara Buehring seconded. The motion passed.

Business meeting adjourned at 10:56 am

The Board entered Executive Session at 10:57 am. Executive session ended at 12:10pm.

Bill Reynolds moved to end the meeting 12:10pm, Steve Leapley seconded, the motion passed.

Next meeting will be September 14, 2023 , 9:30 am.

Respectfully submitted,

Barbara Buehring

Secretary