

UUCOV Board of Trustees

Minutes of March 13, 2025 Meeting

Attending: Rev Amy Petrie Shaw, Steve Leapley, Bill Reynolds, Tom Hartley, Marcia Smith, Judith Parker, Nancy Menaldi-Scanlon, Barbara Buehring

Guests: John Spitzer (telephone), Ayleen Howe, Bill Dowling

Opening words/light chalice: Rev Amy

Call the meeting to order: Bill

Establish that a quorum is present: Secretary Barbara Buehring

Steve moves that we approve the minutes of the February 2025 meeting and the emergency meeting. Tom seconds, the motion passes.

Committees Reporting Directly to the Board

Minister's Report: leaning toward getting an office temp here right now and fill the position with our own hire in the Fall; make it a seasonal hire

Marketing and office: Ayleen advises getting a temp for a 90 day contract, getting new temp for Fall on 6 month contract . But someone needs to be trained as a backup for Ayleen. Could use slow summer months for Ayleen to train the backup person. Difficult to find someone for only the 8hrs a week that we need.

President's Report: Finance Committee agreed to signing a contract with ACI Land and Aquatic for cleaning up the pond for \$3950. Cleaning it up will also help irrigation. Tom moves that we authorize Steve to sign the contract, Marcia seconds. The motion carries. Judith will take care of the paperwork for the AEDs documenting that they are checked at intervals. Batteries need to be replaced at intervals. Discussion of how to track all maintenance issues and how to notify the people who take care of an issue. Marcia will start brainstorming the issues with Coordinating Council. The names of the companies who perform the maintenance is also needed. Can use Google Calendar and make it accessible to Board and CC. Library is under Adult Education on our organizational flow chart.

Vice President's Report : Cathay Keough is working on the library. We are spending \$200 for a cataloging system database. She is looking into coordinating with other churches. Sally Erb is the new communications team leader. Communications guidelines were sent out. Each team will be featured at a Sunday service. We have a \$5255.00 quote for final touches on the garden. Discussion of additional paving in front of memorial wall. Will discuss next month when we have more information.

Treasurer's Report: sent by email. We're on track to break even if there are no unseen circumstances. Discussion of adding "marketing spin" to fundraisers so that people will know they're supporting programming when they attend.

Secretary's Report:

Sent thank yous to Ruth Boysworth for her work on the library and to Pat Wellington for her donation. Also, Thank yous to Judith P and Bev Lieberman for their work getting approval for Rev Amy to be our contract minister. Thank you to Marianne for obtaining the peace pole. Drew up and emailed agenda for annual meeting. Send list to Rev Amy of essential verbiage of motions that we will be voting on. Can proxy vote, must email Rev Amy before meeting. New thank yous: to Rosalie for her donation.

UNFINISHED BUSINESS

- Update on Winter concert series (Nancy). At end of concert season (April 12 is last) will evaluate the series.
- Contract with IVMS re parking . Steve moves we engage the firm of Walters and Levine (Sarasota) to represent us in this matter, Marcia seconds, motion passes. Bill, Marcia, and Steve will meet in person with our attorney. Cost is \$2500 retainer; \$450/hr. IVMS atty asked Steve if we got his letter; Steve responded that it's being reviewed, at this time we're not prepared to make any response. The field was not used for parking until a year and a half ago; it was used for school sports activities. The overflow parking lot written into the easement does not specify how many spaces, does not mention the field.
- Annual meeting preparation. Judith will assist with note-taking. Eileen Leapley and Anne Harrison will be checking people in by the door, handing out voting cards.
- Security cameras (Steve). Not a problem at this time.
- The Peace Pole was installed and cemented in. There will be an event March 23 with Donna Day and Peace Pole Drummers after the service to do a dedication ceremony. Media are invited.
- Well. Some sections can be shut off and not irrigated. Don't have to do it right away.

NEW BUSINESS

- Backup for Campus Administrator job (Tom). Discussed with Ayleen earlier in meeting.

Steve moves we adjourn meeting, Judith seconds, the motion passes 10:58 am

Our next meeting will be April 10, 2025

Respectfully submitted,

Barbara Buehring
Board Secretary