

## Minutes of Coordinating Council Meeting

July 1, 2025

In Attendance:

Donna Jewett   Anna Drallios   Jean Barlow   Marcia Smith

Via Zoom:

Bill Dowling   John Spitzer   Sally Erb   Thom Reeves   Annie Harrison   Eileen Leapley

Meeting began at 9:30 a.m.

Chalice was lit; loving thoughts were extended to Nancy and Rev. Amy.

Reports from Team Leaders -

Donna asked about the present status of the irrigation system. She noted that the edible garden still is not being watered by our present system. Marcia asked if, when we are eventually hooked up to the City's system, the edible garden will be watered? Bill said according to our irrigation person, it will not. He hopes that, instead of a sprinkler, there will be a feeder hose to water the grow boxes.

Anna said the Social Justice Team has decided that their focus will be on "Protecting and defending our democracy." She knows a representative from the Immigration Rights Coalition who would like to speak after a service one Sunday about what's happening now in our immigrant communities and how we can help them.

It was suggested that the speaker be invited in the fall, when most of our congregation has returned.

Jean B. reported that the Sunday Hospitality team is doing fine. People have been signing up to bring refreshments and to set up/clean up after the service.

Eileen reported that the Caring Team has been able to handle several trips to doctor appointments, despite the smaller number of volunteers in the summer months. Several of our members have become ill recently, and support is always appreciated in the form of cards.

Jean noted that the date was incorrect on information sent out about Don Courtsal's memorial service. She had it corrected on the calendar.

There will be a Meatless Monday on July 7<sup>th</sup>.

Marcia said there had been a request to publish upcoming agendas, both for the Coordinating Council and the Board of Trustees. The agendas will be published on the "Minutes Page," several days in advance of each meeting. The minutes and agendas have both been moved to the UUCOV "Members Only" page on the website. Members need the password to access the Members Only page, and they were supplied with it when this policy first began.

Jean has asked the Worship Associates to emphasize to the congregation that they read the back of the bulletin each Sunday, and they have done so.

Bill discussed the draft revision of the UUCOV Wish List policy, as it is the Coordinating Council's role to review all Wish List proposals.

Summer Activities Update:

The first group dinner was a huge success. Thank you, Pam Palmer, for heading up this activity. There will be another one in July and in August.

Other events will include Games Nights on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday afternoon; Trivia Night on Monday, July 14<sup>th</sup>.

Computer Tips and Tricks classes are sorely needed. We can schedule several types of meetings. One can be a discussion of cybersecurity, how to stay safe on the Internet. The other can be how to use basic programs, such as Signupgenius, Breeze, Facebook, etc.

Marcia would like to paint the rear meeting/dining room in Waters Hall. She'd like some volunteers to help with that. She'd also like help with cleaning out closets and shelves.

Marcia, with the help of Naomi Moon, Sally, Barb, and Rev. Amy, has been updating and improving our website. Discussion was held about whether personal emails should be put on the calendar. All agreed that they should be included.

Marcia suggested that one printed copy of the directory be made available in the office, and if someone absolutely requires one, a copy can be made for them.

It was noted that the entry code will be changing in the near future for both Waters Hall and the Sanctuary, because we want to step up our security, and too many people now have access to the codes. We have to develop a protocol for who will have access to the new codes; perhaps only team leaders should have the new number. The hiring of a sexton in the fall would help with the issue of workers gaining access when the office is closed.

Bill suggested we should invest in smart locks, although they are a bit expensive.

Marcia noted that we still have the need for a pulpit filler in the summer months. Someone is needed with good organizational skills as well as good computer skills. John S thinks it is a more than one-person job. Bill mentioned that perhaps the new Director of Engagement person, when he or she is hired in the fall, could handle this task.

John said the job description for that position is still in the process of being created.

Marcia has trained Dawn, the office assistant, to use Signupgenius. It's presently used for Worship Associates and Welcome Table volunteers.

We will not meet in August. We'll do a virtual email meeting in September.

Discussion was held about people watching from home wanting to know ahead of time what the service is about each week. The question was raised about including the bulletin on the rolling slide. Marcia suggested that we put the bulletin on a link on the website, as there wouldn't be enough time for people to read its contents on a rolling slide. Thom noted that Rev. Amy's short blurb about the service would be an important item to include on the opening slide.

Meeting ended at 10:22 a.m.

Respectfully submitted by  
Eileen Leapley