

UUCOV Board of Trustees

Minutes July 17, 2025 Meeting

Attending: Bill Reynolds, Marcia Smith, Barbara Buehring, John Spitzer, Steve Leapley (zoom), Bev Lieberman (zoom), Judith Parker (zoom)

Guests: Jack Head

Opening words/light chalice: Marcia

Call the meeting to order: Bill

Establish that a quorum is present: Barbara

Bill moves to approve the minutes of the June meeting and the agenda of the July meeting, John seconds, the motion carries.

Legacy Friends: Jack proposes starting a UUCOV legacy foundation that would encompass the Memorial Fund and Legacy Friends and allow for any kind of donation, including corporate donations. The Board requests additional information be provided.

Marketing and Office: Ayleen created a video on immigration for Instagram and Facebook. Ayleen was asked to give her talk on immigration at a Democratic club meeting.

President's Report: Ashley, our cleaner, is leaving July 26. Ayleen will ask around for replacement. The job is 4 hrs. a week, 3 of those on Saturday. There was discussion of having the sexton we plan on hiring taking over that work. We pay \$21 an hour.

Vice President's Report: The Board agenda is being posted on our website and on In Touch. Will add "and agenda" to the link to the Board minutes . There was some discussion of holding a meeting once a year in sanctuary and explicitly inviting everyone to attend.

Treasurer's Report: The final written report re Annual Investment (pledge) campaign was emailed. We are over target. The median pledge has increased from \$1300 to \$1500. The report will be sent out to the entire congregation. A summary report for the Board with more detail will be prepared in time for the September retreat. The budget was emailed. We are on track for budget goals one quarter in.

Secretary's Report: A thank you note was sent to Ruth and Ken Boysworth for their work on the Little Free Library. Thank yous are requested for Dave Williams for moving aed units, installing the new tv and mailboxes. Thank yous to Moe Morison and Frank Wilmer for painting the old board room.

UNFINISHED BUSINESS

- Steve moves that the new Policy and Procedure re written communication with IVMS be approved, Bill seconds, the motion carries. Barbara will send it to Ayleen.
- We are probably looking at early to mid October for getting the new irrigation system installed. Costs will be \$3500 to \$4k at most, most of it going to the city of Venice.
- Sexton. Steve will work on this when he gets back. We have a 2018 description of the job that will be tweaked here and there. We are probably going to have to offer \$25 an hr 20 hours a week. If the sexton

does pest control and lawn mowing, that saves money. Steve will send a job description. We will prioritize the list of tasks needed. Some discussion of paying by 1099 with a higher hourly.

NEW BUSINESS

- Our attorney is sending IVMS a license agreement for parking on our property August 6 and 7. The parking will be in the northeast lot, with any overage along the access road. Our field is excluded.
- Campus security (lock changes). Steve and Bill Dowling decided against changing locks and/or code. Bill R suggests adding professionally installed security cameras. Is something that would be monitored too expensive? Perhaps just purchase something that records video that we could access: "Blink" or non-Amazon alternative.
- September retreat. IVMS will be the number one subject. We will also plan the following year and evaluate our progress on Board goals and strategic planning goals.
- When Dawn is on board as a permanent employee, Bev will work on preparing a biography and photo item for Connection.
- John moves we adopt the Policy and Procedure for the Wishlist as amended by Barbara, Marcia seconds, the motion carries.

Marcia moves to adjourn the meeting, Steve seconds. The motion carries and the meeting is adjourned at 11:30 am.

Our next meeting will be a Board retreat on September 11, 2025. There will be no meeting in August.

Respectfully submitted,

Barbara Buehring
Board Secretary