

**Minutes of Coordinating Council Meeting
April 7, 2026**

In Attendance:

Olga Hebert Thom Reeves John Spitzer Annie Harrison Jean Barlow

Sally Erb Drew Stuart Steve Leapley Eileen Leapley Pat Wellington

Honor Posey

Meeting began at 9:30 a.m. As Rev. Amy was absent, we dispensed with chalice lighting and opening words.

1) Team Reports:

Sunday Hospitality Team – Jean would like the Teams to collect more birthday dates from their committees for the birthday celebrations.

Communications Team – Sally reminded all Team Leaders that if they have an event that they want publicized, they must let Sally and Ayleen know asap. They will then publicize it on the calendar, website, bulletin, etc.

Sally is starting a “Volunteer Column” that will go in the Connection each month. She plans on highlighting a volunteer or two every month; this will hopefully make everyone aware of the ongoing need for volunteers, and inspire more of our congregants to step up.

The play reading, “Building the Wall,” will be presented on April 11th at 4 p.m. in the Sanctuary. Marianne Koerner and director Neal Cowan will be interviewed this Wednesday, April 8th at 9 a.m. on WSLR.

Campus Team – Steve reported that the reclaimed water is now hooked up and working. It is only being used now for the new gardens.

Steve reported that Pam Palmer would like an automatic handicap door installed on the entrance door to the front bathroom of the Sanctuary, near the chancel. She offered to donate up to \$1,000 for the installation. Steve is in the process of getting bids. All agreed that a handicap door is a good idea for the Sanctuary.

John Spitzer noted that the handicap door should be a wish list item, and Pam can donate to it. All agreed.

Steve noted that he repaired the drip edge on the lanai roof, but it is already overflowing again.

Fiscal Team - John noted that he is sitting in today for Bill Reynolds, who had a conflict. John is now the Treasurer, and Bill, as Fiscal Team Leader, will attend the C.C. meetings. Bill will focus on Legacy Friends and Stewardship.

3) Waters Hall Project - Pat Wellington discussed the project. She handed out a packet entitled, “Waters Hall Renovation Discussion.” Two meetings are planned, one for April 15th and one for April 19th, for the congregation to learn about the project and to give their input. Brief discussion was held about the

possibility of building a new Fellowship Hall, but it was agreed that the Waters Hall renovation should be a priority now. Rather than doing a complete renovation, we could instead renovate smaller areas at a time, a “phased-in option.”

It was noted that beautifying the outside landscaping of Waters Hall should also be a priority.

Pat explained that Sennes Design Build has proposed a Preconstruction Design Contract (PCDC), which would cost around \$4,000. This would be a Wish List item. If purchased, the PCDC would then be owned by UUCOV, and could be used to get bids on whatever renovations are agreed upon. Discussion was held as to whether we should get another bid or two for the proposed PCDC itself. It was decided to wait until after the two discussions are held with the congregation before the C.C. votes on whether to proceed with the original PCDC, or to get other proposals.

It was noted that the A/C for Asta Linder House will soon need to be replaced. The cost will be around \$15,000, paid for by capital expenditures.

A replacement A/C unit for Waters Hall could also be purchased separately, using capital expenditure funds. Then we could purchase mini-split systems for the new lanai room and the boardroom.

The C.C. will call for a vote on whether to approve purchasing a PCDC at the May meeting, after the two meetings have been completed.

2) Welcome our new D.E.E. - Honor Posey was introduced as our new Director of Education and Engagement. Honor has planned “D.E.E. Wednesdays,” each Wednesday at 4 p.m. for the next several months. She will also be overseeing the Sage Circles.

This Wednesday, April 8th, Honor and Ayleen will present a “Community Briefing.” They will focus on what’s ahead at UUCOV.

4) Next Checkpoint - Annie discussed the upcoming Checkpoint, on April 12th, after the service. All agreed that team pitches will be held to 60-90 seconds. There will be no food, other than the usual coffee and treats. Handouts will be available. Regarding training on Breeze and the website, if someone mentions they don’t know how to use Breeze, someone will make themselves available after the meeting.

Everyone will make up their own signup sheet. Each Team Leader will be available to answer questions.

6) Annual Reports of Teams - Send your annual report to Barbara Buehring ASAP.

The meeting ended at 11:26 a.m.

Next meeting will be on Tuesday, May 5th, at 9:30 a.m.

Respectfully submitted by
Eileen Leapley