

Coordinating Council Meeting  
Tuesday, July 7, 2026

In Attendance:

|               |                          |                |
|---------------|--------------------------|----------------|
| Cathay Keough | Sally Erb                | Thom Reeves    |
| Olga Hebert   | Rev. Dr. Amy Petrie Shaw |                |
| Marcia Smith  | Pat Wellington           | Drew Stuart    |
| John Spitzer  | Annie Harrison           | Eileen Leapley |

Meeting began at 9:30 a.m.

Chalice was lit; words were spoken by Rev. Amy.

Steve Leapley had sent Drew a report re: the handicapped door project, the crosswalk project, and the A/C and water heater upgrades.

The handicapped doors should be installed by today, July 7th. It was decided that the exterior handicapped door would be too disruptive to the flow of traffic in the lanai, as a post would have to be installed and might be a trip hazard.

(After further discussion with the contractor, the exterior lanai door will be equipped with an opener, to be installed in August.)

The crosswalk allowing Rev. Amy to safely cross from her house to Waters Hall has been completed, except for signage, which will be done shortly. It was noted that IVMS parents driving to drop off or pick up students might still drive over the crosswalk without stopping, or park over it, unless the school administration notifies the parents of the need to stop and not park over it. Steve will be asked to remind the IVMS principal to get the word out to the parents.

Re: the A/C in Waters Hall: the ducts were replaced, the A/C to the garage was cut off, and a portable A/C unit was installed by Dave Williams and Steve.

Re: the water heater: Don Robinson was going to remove the old water heater that wasn't working, and was also going to check the small water heater under the kitchen sink, to see if he could get it working.

(The undersink water heater in the kitchen is now working.)

Marcia reported on the proposed Waters Hall improvements that the Waters Hall Improvement committee has been working on. The committee, consisting of Pat Wellington, Darryl Lang, Paul Miller, and Moe Morison, emailed a survey to everyone in the congregation; approximately one third responded. Among the most popular comments were: to make the bathroom accessible; to improve the living room/library; to improve the Board Room and kitchen; and to increase parking.

There was a variety of ideas on how to fund the project.

Solving the easement issue was important to many.

A few people said we shouldn't do anything to Waters Hall. Some would like a Fellowship Hall built in the future.

The Committee would like any renovations to be cost efficient. They don't want to overspend, but they do want changes to be made. It is hoped that the Board and the Finance Team will come up with ways of financing it. By September, the committee will have done enough investigating in order to make a final decision.

Marcia said we should feel free to reach out to the committee members with any questions.

Annie discussed the findings of the Focus Groups, which were led by Jackie Wides. Forty of the most recent new members from 2025-2026 were questioned on a variety of topics. Most felt very welcomed when they signed the book, but did not feel as connected afterwards.

The Membership Team is recommending a "Mentor" program, although they are not sure of exactly what to call it. Someone from one of the teams would reach out to a new member, invite them to an event, such as Meatless Monday, or meet for coffee, etc. They would check in on them regularly, and make sure they are finding events and programs that interest them.

The question was raised as to whether the people should be told that they are being mentored. All agreed that they should be told that they will be followed up for a period of time as an official part of being welcomed.

Six new members will be welcomed in this way by four Team leaders.

It was noted that Rev. Amy and Marty Wilmer will conduct a Pathways class in July.

Discussion was held regarding making sure that when someone is ill or in the hospital that Eileen from the Caring Team is told, so that she can follow up. Eileen will include in the August Connection a paragraph reminding everyone to always call her when an illness or a hospitalization occurs.

Thom discussed a problem with the A/V Team not being notified when an event is planned. Discussion was held about the importance of using a specific form whenever an event is scheduled.

Rev. Amy will design a form to be filled out completely and turned in to Ayleen Howe so that all concerned will be notified in a timely manner.

The meeting was adjourned at 10:24 a.m.

Respectfully submitted,  
Eileen Leapley